

THE SCHOOL DISTRICT OF PHILADELPHIA
ABRAM S. JENKS ACADEMICS PLUS SCHOOL
2501 S. 13th Street
Philadelphia, PA 19148

Siouda Douglas
PRINCIPAL

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WELCOME A.S. JENKS FAMILIES
GRADES 1 to 5

August 8, 2022

Dear Parents/Guardians,

Welcome to A.S. Jenks School. Please read this letter carefully for information about uniforms, admission and dismissal procedures, school supplies, and more, so your child is prepared with confidence and enthusiasm.

First Day of School

The first day of school for the 2022-2023 school year is Monday, August 29, 2022 for all grades. Your child's new teacher was assigned in June, and your child met the teacher then as well. The teacher will confirm your child's class no later than August 23, their first day back to work. You will also be invited to join Class Dojo, how we communicate with parents and allows parents to translate messages in many languages.

Students enter the building at 8:15 AM in the large schoolyard on Moyamensing Ave. and dismiss at staggered times. Grade 1 dismisses at 2:50 PM; grade 2, 2:52 PM; grade 3, 2:54 M. Dismissal is in the large schoolyard. Grades 4 and 5 dismiss at 2:54 PM on 13th & Porter Street. Teachers/staff will ask parents to step outside the schoolyard at 8:15 AM, so students may begin entering the school building. Free breakfast and lunch will be served every day, but parents may pack lunch also. Students get lunch on early dismissal days.

Please read below for school uniforms and meals to prepare for the first day. [School supplies](#) should be dropped off the week before school starts. The supply drop-off schedule is 8:30 AM - 1 PM as follows: Grade 1: August 23; Grades 2 and 3: August 24; Grades 4 and 5: August 25. Only kindergarten parents may drop off supplies on August 26. Parents can make one drop off trip for siblings using the earlier date listed.

Daily Morning Admission Procedures

Students are expected to be in school in uniform by 8:19 AM every day. Please be sure your child reports to the assigned schoolyard by 8:15 AM to avoid being late. All students reporting to school after 8:19 AM must enter the main entrance on 13th Street and will be marked LATE. Students who are late will be escorted to the main office by student safety patrol for a late pass. Parents should not enter the building with students.

Dismissal Procedures

Please see dismissal times above under "First Day of School". Please meet your child on time in the designated dismissal area. Until the staff learns who you are, please bring identification at dismissal. Once teachers confirm your identity, teachers will dismiss students to parents/designee. Only adults authorized by parents or guardians on the emergency contact form or official court documents are allowed to get a student at dismissal. Please be on time daily!

If your child is enrolled in a private after-care program, please make sure you indicate that on the emergency contact form that must be completed the first day of school. Also, send the teacher a message in Class Dojo

before the first day of school indicating the after-care program's name. The staff will have forms completed daily indicating what students will be dismissed to after-care providers. The providers must sign students out with Jenks staff. All providers meet in the large schoolyard.

Families with children in other grades will have time to get them without being late. Kindergarten dismisses at 2:50 PM in the kindergarten schoolyard on Porter Street. Grade one dismisses at 2:50 PM in the large schoolyard. Grade two dismisses at 2:52 PM, also in the large schoolyard. Grade three dismisses at 2:54 PM in the large schoolyard. Grades four and five dismiss at 2:54 PM on 13th and Porter Street.

Early dismissals are only granted up to 2:30 PM. Dismissals before 10 AM are considered a full-day absence. Dismissals before 1 PM are considered half-day absences. Please schedule appointments for students on half days or days off, such as staff development days that are not holidays. Here is the [District calendar for the 22-23 school year](#) for your planning.

Breakfast and Lunch Program

Breakfast and lunch are served daily and are free to all students. Students with food allergies or who prefer to eat a packed lunch from home may bring lunch. The school nurse will survey families to learn of food allergies, and the students with allergies will be listed in the cafeteria for the food services manager.

Attendance Policy

Student attendance is extremely important. Research shows students with poor attendance through third grade are less likely to read on grade level or graduate from high school. Our goal is to ensure all students achieve, and the best way to do that is regular attendance every day, on time at 8:19 AM, and for the full day. Please schedule appointments and family vacations during school vacations/holidays. You may access the District [calendar](#) to plan doctor's visits. Please note, school closings and half days are subject to change as authorized by the District. Early dismissals before 1 PM will cause a student to be marked half-day absent. All absences require a note. Notes may not be accepted four school days after the absence. Only doctor's notes may be accepted after nine absences and are still subject to the principal's approval.

School Uniform

Students should wear tan khaki pants, shorts or skirt and a navy golf shirt with collar. Students may purchase uniforms from any retail store. Gym uniforms are a gold Jenks shirt and navy sweatpants or shorts. The shirt should be purchased at Jenks. Here is the [order form](#) to order in advance and pick up the first week of school from the Home and School Association. It is required that all students be in uniform daily. Dress down days are scheduled throughout the school year.

We look forward to welcoming you on August 29. Additional updates will occur before the first day of school. You may send an email if you have questions before school starts to: schestnut@philasd.org.

Sincerely,

Siouda Douglas

Mrs. Siouda Douglas, Principal